



APPLICATION CHECKLIST

In order for us to process your application in a timely manner, all items listed below MUST be completed and/or attached. *An incomplete application will be returned to the applicant for completion which may result in delays to contract processing and permit issuance.*

Please be sure to attach a copy of each required document to your completed application. We encourage you to make a copy of the completed application for your file **prior to submitting to us.**

- Completed Application including signature on page 5
- Provide E-Z Pass Customer Account Report with Transponder number and corresponding license plate. NOTE: Low balance threshold on EZ Pass account must be \$100 and have automatic replenishment.
- Complete Attachment A - Vehicle Listing Sheet - Attach **copy** of each vehicle registration *Please note* that vehicles must be registered in the name of the corporation or an officer of the Corporation (if Incorporated) or the owner's name if operating as a *DBA*; if the vehicle is in the name of a Leasing Company you must provide us with a copy of the lease showing that particular vehicle is being leased to you.
AND the address on each required document must list the SAME address as the contract address
- If an INC or LLC, a copy of documents
- From the City/Town where your business is located either a Municipal Livery License, Home Occupancy Permit to operate as a livery company or a letter from them stating they have no livery requirements (see Attachment B)
- Complete and Sign Attachment C
- Attach Insurance Certificate **listing MASSPORT as an additional insured and Certificate Holder.** Must have a Combined Single Limit (CSL) of \$1 million (or \$5 million for motorcoaches). See Part IV(A) on page 3 of application.
- Completed IRS Taxpayer Identification Number and Certification Form. W9 Form
- All out of state Corporations/ LLC's must provide proof that they have registered with the Secretary of State's office to operate in Massachusetts
- All individuals or corporations using a d/b/a (Doing Business As) must provide proof that the d/b/a name has been registered with the Secretary of State's office in Massachusetts (Business Certificate)
- \$100 application fee in the form of CHECK or MONEY ORDER payable to MASSPORT

Walk-Up Window Hours

New Applications, Replacement Permits/Stickers, Invoice Payments, Account Reinstatement

Tuesday 12:00pm - 3:00PM

Thursday 9:00am - 12:00PM

No walk up window transactions will be processed outside of these hours.

No Exceptions.

Questions may be address to the Private Carrier Assistant at limos@massport.com or 617-561-6846

MPA Agreement # _____

**MASSACHUSETTS PORT AUTHORITY
APPLICATION TO PROVIDE
COMMERCIAL GROUND TRANSPORTATION SERVICES**

This application to provide Commercial Ground Transportation Service at, to or from Boston-Logan International Airport ("Logan Airport") must be typed and/or printed legibly.

Submit your completed application to the Massachusetts Port Authority ("Massport") with: 1) a processing fee in the amount of \$100.00 in the form of a non-refundable check or money order made payable to Massport (cash is not accepted, and 2) vehicle registrations, and 3) valid insurance certificate naming Massport as an additional insured; 4) Workers' compensation insurance or affidavit; and 5) Massachusetts Department of Public Utilities ("Mass DPU") permit, Federal Motor Carriers Safety Administration ("FMCSA") permit or city/town permit as required by State and Federal Law.

I. IDENTIFYING INFORMATION

DATE _____

NAME OF OPERATOR _____

() Corporation () Limited Liability Company () Sole Proprietorship () Partnership
(If company is incorporated, please submit a copy of incorporation papers.)
Doing Business as (DBA) {if applicable} _____

ADDRESS _____

MAILING ADDRESS _____
(if different)

CONTACT PERSON _____

TELEPHONE _____ ALTERNATE TELEPHONE _____

FAX NUMBER _____ E-MAIL _____

II. CLASS OF OPERATION

Indicate the class of Operation below (the “Permitted Service”):

- () **Authorized Courtesy -Uses Vehicles** – Used to transport passengers to or from passenger terminals without charge incidental to another contractual relationship between Operator and Massport.
- () **Pick-Up/Delivery Vehicles** – Used to transport packages, letters, luggage, baggage, goods or other items (collectively, “packages”).
- () **Charter Motor Bus** – Operates on an irregular route, as authorized by the Mass DPU and/or the FMCSA.
- () **Scheduled Motor Bus** – Operates on a point-to-point schedule under the authority of the Mass DPU and/or the FMCSA, contains 16 or more passenger seats, and has a timetable on file with Massport.
- () **Scheduled Van Service** – Operates on a point-to-point schedule under the authority of the Mass DPU and/or the FMCSA and has a timetable on file with Massport and:
 - () contains 16 or more passenger seats.
 - () contains 15 or fewer passenger seats.
 - () contains 10 to 15 passenger seats and Massport-approved route(s) (“Scheduled HOV/Shuttle”).
- () **Unscheduled Van Service** – Operates by prior reservation only under the authority of local city/town /or Irregular Authority issued by the Mass DPU or the FMCSA and:
 - () contains 15 or fewer passenger seats.
 - () contains 16 or more passenger seats.
- () **Limousine** – Operates by prior reservation only under the authority of local city/town and/or Irregular Authority issued by the Mass DPU or the FMCSA.

List the Vehicles in your operation (each, a “Vehicle”) on **Attachment A** (“Vehicle Listing Sheet”).

Attach a copy of your Mass DPU, FMCSA, or local permit or license to perform the ground transportation services you are applying to operate at Logan Airport. If the city/town in which your business is located does not require a license or permit, attach a letter of permission from that city/town typed on official stationery and signed by an authorized official of that city/town. See **Attachment B** for a sample letter.

III. TERM

The Term of the Operating Agreement (the "Agreement") shall commence on the earlier of (i) the date of the Operator's first Trip (as defined in Article V) and (ii) the first day of the calendar month after the date that the application is approved by Massport on page 7 hereof (the "Commencement Date") and shall extend automatically from month to month upon the same terms and conditions. The Operator or Massport may terminate this Agreement without cause by providing not less than 30 days' written notice of termination to the other. Massport may terminate this Agreement for cause at any time by written notice to Operator, if Operator fails to comply with (a) the terms of this Agreement, (b) Massport Rules and Regulations as they may be amended from time to time, (c) the Executive Director's Memoranda or other directives, (d) any state or federal law, or (e) if in the opinion of Massport, Operator's activities present a hazard to, or interfere with, the safe and efficient operation of Logan Airport.

IV. INSURANCE AND INDEMNIFICATION

(A) Each Operator must obtain Commercial Automobile Liability Insurance in the minimum amount of One Million Dollars (\$1,000,000.00) for Limousine and Van Operators and Five Million Dollars (\$5,000,000) for Motor Bus Operators, combined single limit for bodily injury and property damage, naming Massport as an additional insured. This insurance coverage shall be primary over any other coverage obtained by Massport and shall be procured from an insurance company rated at least A-NII or better by the then current edition of Best's Insurance Reports published by A.M. Best Co., and licensed to do business in the Commonwealth of Massachusetts. Massport may in its sole discretion increase the minimum amount of coverage for liability insurance required under this Agreement from time to time.

Operator shall submit a Certificate of Liability Insurance or COI obtained from Operator's insurance broker or agent which covers each of the Vehicles permitted. The certificate shall be typed, bear the insurance broker's stamp, be signed by an authorized individual, and list Massport as additional insured and as the certificate holder: Massport, One Harborside Drive, Suite 200S, East Boston, MA 02128-2909, Attention: Risk Management Department, and provide a minimum of 10 days' notice to the certificate holder prior to cancellation.

(B) All Operators legally required to carry Workers' Compensation Insurance, shall submit a certificate of such insurance, bearing an insurance broker's stamp and signed by an authorized individual as proof of such coverage; otherwise Operator shall submit an affidavit, Form 153, a sample of which is attached as **Attachment C**, attesting to the fact that Operator is not required to carry Worker's Compensation Insurance.

(C) The Operator, at its sole cost and expense, shall indemnify, defend and hold harmless Massport, its members, officers and employees from and against all claims, causes of action,

suits, losses, damages and expenses (including attorneys' fees and experts' fees and disbursements, and any and all other costs of investigation and litigation) based upon or arising, directly or indirectly, out of any act, omission or activity of Operator, its contractors, employees, agents, customers or anyone claiming by or through the Operator.

V. BASE RATES AND FEES

(A) Trip Fee and Base Rates. Operator shall pay a Trip Fee for each Commercial Transportation Service Vehicle entry onto the roadways within Logan Airport that includes a stop or intent to stop and pick up passenger(s) or packages at one or more of the passenger terminals including the General Aviation Terminal. The Trip Fees vary according to the Vehicle Class ("Base Rates"). The Base Rates and Vehicle Classes may change from time to time. A list of current Base Rates appears in **Attachment D**.

(B) Minimum Payment. An Operator that enters into this Agreement with Massport shall pay the greater of (a) the applicable Base Rate multiplied by 10 Trips per calendar month ("Minimum"), or (b) the applicable Base Rate multiplied by the number of Trips operated in each month ("Actual Trips").

(C) Invoices/Payment of Ground Access Fees: Operators who self-report trips will receive a monthly invoice for either the minimum or actual trips multiplied times the applicable base rate. At the completion of a calendar month, operators who pay for their ground access fees via transponder and who make less than the 10 trip minimum will be billed (E-Z Pass Auto Bill) for the difference between trips made and the 10 trip minimum multiplied times the applicable base rate. Operators who pay by transponder must maintain sufficient funds in their E-Z Pass account. If your E-Z Pass monthly minimum billing is rejected for any reason you will receive an invoice. Repeated E-Z Pass Auto Bill rejections may result in suspension or termination of this agreement.

VI. ADDITIONAL PROVISIONS

(A) Compliance with Laws. Operator shall comply with all applicable federal, state and municipal laws, regulations, and ordinances, including all amendments or additions thereto now in existence or hereafter enacted including, without limitation, the rules, regulations and policies of the Authority, which may apply to the operations of Operator and to the Permitted Services provided hereunder, all applicable federal and state laws, rules, and regulations governing fair labor and employment practices and shall obtain all necessary licenses and permits relating to the performance of its obligations under this Agreement, from appropriate governmental entities, including but not limited to DPU and the FMCSA. Vehicles used in the above-referenced Permitted Service must have all appropriate licenses and inspection stickers and certificates from regulatory entities.

Drivers must have a Commercial Driver's License and DPU licenses and permits, as required by law. Operator agrees to make available to the Authority, upon request, copies of all applicable driver permits, licenses, certifications and registrations.

(B) Accessible Vehicle and Equipment. All Vehicles used by Operator in the Permitted Service shall comply with all present and future requirements of the Americans with Disabilities Act as codified in 42 U.S.C. §§ 12101 et seq., as amended from time to time (the "ADA"); 49 CFR Parts 37 and 38, as amended from time to time; Section 504 of the Rehabilitation Act of 1973 as codified in 29 U.S.C. §§ 701 et seq., as amended from time to time ("Section 504"); and any other applicable laws, regulations, and rules, and amendments thereto, including but not limited to those of the Authority, imposing accessibility requirements for persons with disabilities.

(C) Compliance with Civil Rights Laws and Non-Discrimination. Operator agrees as follows:

(1) Operator shall comply with all federal and state laws and Authority regulations pertaining to civil rights, nondiscrimination, and equal opportunity, including executive orders and rules and regulations of appropriate federal and state agencies, to the extent applicable, and as such laws, orders, rules, and regulations may be amended.

(2) Operator shall not discriminate against any person, employee or applicant for employment because of the person's membership in any legally protected class, including, but not limited to, that person's race, color, religion, creed, national origin, ancestry, citizenship, sex, gender identity, sexual orientation, pregnancy, genetic information, age, handicap, disability, or veteran status. Operator shall not discriminate against any person, employee, or applicant for employment who is a member of, or applies to perform service in, or has an obligation to perform service in, a uniformed military service of the United States, including the National Guard, on the basis of that membership, application, or obligation.

(3) Operator acknowledges that the Authority is committed to ensuring nondiscrimination in its contracting. Minority-owned Business Enterprises ("MBEs"), Woman-owned Business Enterprises ("WBEs"), and small businesses are encouraged to participate in contracts with the Authority. The terms MBE, WBE, and small business refer to businesses that meet the certification criteria of 425 CMR Section 2.00 et seq., and/or are certified as such by the Massachusetts Supplier Diversity Office ("SDO").

(4) Operator shall abide by and conform with the Compliance with Civil Rights and Nondiscrimination Provisions set forth in **Attachment E**, which is attached hereto and incorporated in this Agreement.

(D) Modifications to Agreement. Massport may modify this Agreement by notice sent to Operator at the address provided in Section I, via first class mail, or electronic mail from Limo@massport.com.

VII. REPORTING REQUIREMENTS

(A) Fares and Routes. Operator shall provide Massport with a copy of its fares and charges for all Permitted Services under this Agreement. Operators conducting scheduled services shall provide Massport with a detailed description of its service routes to and from Massport facilities and shall notify Massport of any change(s) to its fares and routes thirty (30) days prior to the effective date of such change(s).

(B) Consent to Publication. Operator consents to Massport publishing Operator's fare and timetable information. Massport shall not be liable for errors in such publications, but shall make good faith efforts to correct any errors that it receives notice of in writing by the Operator.

(C) Monthly Trip/Rider Reports.

(1) Scheduled *Bus/Van* Operators, Authorized Courtesy Operators and Pick Up/Delivery Vehicle Operators shall submit a Monthly Trip Report, in a form acceptable to Massport, containing the dates and times the Operator provided services at Logan Airport.

(2) Scheduled *Bus/Van* Operators shall submit, in a form acceptable to Massport, a Monthly Rider Report of the total number of passengers carried inbound and the total number of passengers carried outbound on a per route basis.

(CONTINUED ON FOLLOWING PAGE)

Reports are due by the 5th day of each month and may be emailed to limos@massport.com. Failure to comply with the reporting requirements of this Agreement may be grounds for Massport to terminate this Agreement. Massport shall not disclose the contents of the Monthly Reports to others, except as required by law.

(D) Additional Information. Massport reserves the right, from time to time, to direct Operator to submit additional information related to its activities at Logan Airport.

VIII. AUDIT RIGHT; RETENTION AND INSPECTION OF BOOKS AND RECORDS

(A) Books and Records. Operator shall keep and maintain true and correct accounts, books, records, documents and data ("Books and Records") in accordance with generally accepted auditing standards. Operator shall retain all such Books and Records for not less than 3 years from the Commencement Date. Operator shall allow Massport or its representative to photocopy all such Books and Records.

(B) Inspection and Audit Right. Operator's Books and Records shall be available for inspection by Massport or its duly authorized representative upon 5 days advance notice and during normal business hours (9:00 a.m. to 5:00 p.m.). Massport shall have the right, upon such notice and during such business hours to cause an audit to be made of such Books and Records in order to determine Operator's compliance with the provisions of this Agreement and any amounts owed, or payable to Massport. Operator shall allow photocopying of all such Books and Records and shall allow the interviewing of such employees as Massport deems necessary to conduct and support the audit.

IX. CERTIFICATION REGARDING MASSACHUSETTS PORT AUTHORITY RULES AND REGULATIONS

I hereby certify that _____ [Operator's Name] agrees to comply at all times with the requirements and conditions of this Agreement and with the Massport Rules and Regulations, as they may be amended.

I understand that any false or misleading, incomplete or inaccurate information provided in this application shall constitute grounds for immediate termination or revocation of this Agreement.

By: _____

(Signature)

For: _____

[Operator: Name of Company]

Date: _____

*X. COMMERCIAL GROUND TRANSPORTATION
SERVICE OPERATING AGREEMENT*

Upon approval and execution of this application by Massport, this fully completed application and its attachments shall constitute the Operator's Commercial Ground Transportation Service Operating Agreement.

MASSACHUSETTS PORT AUTHORITY

By: _____
Director of Aviation or Designee

Date: _____

ATTACHMENT A

VEHICLE LISTING SHEET

All commercial ground transportation vehicles entering onto Logan Airport are subject to search, and drivers may be subject to an identification check.

ISSUED TO: _____
Operator Name

PERMITTYPE: BUS LIMO COURTESY SCHED VAN PICKUP/DELIVERY

Attach a copy of the Certificate of Registration for each Vehicle to be permitted and the certificate of insurance.

MASSPORT PERMIT NUMBER (FOR OFFICE USE ONLY)	YEAR	MAKE	MODEL	COLOR	CAPACITY	VEHICLE IDENTIFICATION NUMBER	LICENSE PLATE NUMBER

Upon approval of Operator's application, Massport will issue a Vehicle permit or other Vehicle identification device for each Vehicle listed above.

ATTACHMENT B

SAMPLE CITY/TOWN LETTER

****Official City/Town Letterhead****

Date

*Massachusetts Port Authority
One Harborside Drive, Suite 200S
Boston-Logan International Airport
East Boston, MA 02128-2909
Attention: Ground Transportation*

Dear Sir/Madam:

The City/Town of _____ does not have private limousine/livery requirements and has no objection to _____ Name _____ operating within and through its boundaries.

Sincerely,

*_____
{Signature of duly authorized official}*

ATTACHMENT C

The Commonwealth of Massachusetts
Department of Industrial Accidents
Office of Investigations - Dept. 153
600 Washington Street-7th Floor, Boston, Massachusetts 02111

AFFIDAVIT OF EXEMPTION FOR CERTAIN CORPORATE OFFICERS OR DIRECTORS

Chapter 169 of the Acts of 2002 amended M.G.L. c. 152, §1(4) by adding the following paragraph:

"This chapter shall be elective for an officer or director of a corporation who owns at least 25 percent of the issued and outstanding stock of the corporation. Notwithstanding section 46, these provisions shall apply only if the corporate officer provides the commissioner of industrial accidents with a written waiver of his rights under this chapter. Said commissioner shall promulgate regulations to carry out the purpose of this paragraph. Violations of this paragraph shall subject the corporation to the penalties set forth in section 25C."

Pursuant to M.G.L. c. 152, §1(4) as amended, I/We the undersigned officers of:

(Name of Corporation and Address)

each holding at least 25% of the issued and outstanding stock in said corporation, do hereby invoke the right to be exempt from the provisions of M.G.L. c. 152, §25A and therefore are not required to carry a workers' compensation policy covering the undersigned corporate officer(s) or director(s). I/We the undersigned do also waive any and all rights to make claims for benefits as defined in M.G.L. c. 152 for any injuries that may be sustained while in the employ of the above-named corporation. Further, I/we the undersigned do understand that, should the above-named corporation hire or have in its employ any employee(s) in addition to the undersigned corporate officer(s) or director(s), said corporation is required to obtain workers' compensation coverage for the employee(s) as prescribed by M.G.L. c. 152, §25A.

I/We the undersigned have read and understand the statements and obligations as delineated above, and

Signed under the pains and penalties of perjury: PLEASE CHECK ONE

Signature Name & Title Date (mm/dd/yyyy)

() *I wish to exercise my right of exemption or () I wish NOT to exercise my right of exemption

Signature Name & Title Date (mm/dd/yyyy)

() *I wish to exercise my right of exemption or () I wish NOT to exercise my right of exemption

Signature Print Name & Title Date (mm/dd/yyyy)

() *I wish to exercise my right of exemption or () I wish NOT to exercise my right of exemption

Signature Print Name & Title Date (mm/dd/yyyy)

() *I wish to exercise my right of exemption or () I wish NOT to exercise my right of exemption

* The Right of Exemption can only be exercised if you are not required by law to have Workers' Compensation Insurance.

Note: ALL CORPORATE OFFICERS MUST SIGN. THERE CAN BE NO MORE THAN 4 SIGNATURES.

ATTACHMENT D

BASE RATES FOR COMMERCIAL GROUND TRANSPORTATION SERVICE PROVIDERS AT BOSTON-LOGAN INTERNATIONAL AIRPORT

Below is a listing of the Base Rates (also referred to as “Trip Fees”) for conducting Commercial Ground Transportation Services at Boston-Logan International Airport. The Base Rates below apply to each pick-up (each “Trip”) effective as set forth below, for eligible providers.

Each Operator shall pay the Trip Fees, billed at the greater of (a) the applicable Base Rate multiplied by 10 Trips per calendar month ("Minimum"), or (b) the applicable Base Rate multiplied by the number of Trips operated in each month ("Actual Trips") as follows:

VEHICLE CLASS	CURRENT BASE RATE (EACH TRIP)	BASE RATE EFFECTIVE APRIL 20, 2026 (EACH TRIP)
Taxicabs (Boston and Suburban)	\$3.50	\$3.50
Limousines & Vans (each up to 15 Passengers)	\$5.50	\$5.50
Scheduled HOV Shuttle/Van* (10-15 Passengers)	-	\$1.50
Courtesy Buses & Pickup/Delivery Vehicles	\$3.75	\$3.75
Scheduled and Charter Motorcoach Buses & Vans (16 or more Passengers)	\$8.00	\$8.00

* Subject to additional requirements and eligibility conditions

Notwithstanding the foregoing Base Rates, the Base Rate applicable to a Commercial Ground Transportation Service Vehicle that is also an approved Alternative Fuel Vehicle shall be reduced by 50% from the foregoing schedule; provided that, until Massport implements an Automatic Vehicle Identification (AVI) system, Boston Taxicabs and Suburban Taxicabs that are also Alternative Fuel Vehicles shall pay the full Base Rate and receive a 50% rebate based on the actual number of Trips per month.

ATTACHMENT E

Compliance with Civil Rights Laws and Nondiscrimination Provisions

FAA Required Provisions. Federal law and regulations, including Title VI of the Civil Rights Act of 1964 (42 USC § 2000d *et seq.*, 78 Stat. 252) and 49 CFR Part 21, require that recipients of federal financial assistance, such as the Massachusetts Port Authority (the “Authority”), include the following provisions in this contract. The Operator agrees to include all of the following provisions in any subcontracts under this contract.

GENERAL CIVIL RIGHTS PROVISIONS

In all its activities within the scope of its airport program, the Operator agrees to comply with pertinent statutes, Executive Orders, and such rules as identified in Title VI List of Pertinent Nondiscrimination Acts and Authorities to ensure that no person shall, on the grounds of race, color, national origin, creed, sex, age, or disability be excluded from participating in any activity conducted with or benefiting from Federal assistance.

This provision is in addition to that required by Title VI of the Civil Rights Act of 1964.

The above provision binds the Operator and subcontractors from the bid solicitation period through the completion of the contract.

TITLE VI LIST OF PERTINENT NONDISCRIMINATION ACTS AND AUTHORITIES

During the performance of this contract, the Operator, for itself, its assignees, and successors in interest (hereinafter referred to as the “Operator”) agrees to comply with the following non-discrimination statutes and authorities; including but not limited to:

- Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d *et seq.*, 78 stat. 252) (prohibits discrimination on the basis of race, color, national origin);
- 49 CFR Part 21 (Non-discrimination in Federally-Assisted programs of the Department of Transportation—Effectuation of Title VI of the Civil Rights Act of 1964) including amendments thereto;
- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601) (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. § 794 *et seq.*), as amended (prohibits discrimination on the basis of disability); and 49 CFR part 27 (Nondiscrimination on the Basis of Disability in Programs or Activities Receiving Federal Financial Assistance);
- The Age Discrimination Act of 1975, as amended (42 U.S.C. § 6101 *et seq.*) (prohibits discrimination on the basis of age);

- Airport and Airway Improvement Act of 1982 (49 U.S.C. § 47123), as amended (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987 (P.L. 100-259) (broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, the Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms “programs or activities” to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act of 1990 (42 U.S.C. § 12101, et seq) (prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities) as implemented by U.S. Department of Transportation regulations at 49 CFR Parts 37 and 38; and
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. § 1681, *et seq.*).

COMPLIANCE WITH NONDISCRIMINATION REQUIREMENTS

During the performance of this contract, the Operator, for itself, its assignees, and successors in interest (hereinafter referred to as the “Operator”), agrees as follows:

1. **Compliance with Regulations:** The Operator (hereinafter includes consultants) will comply with the Title VI List of Pertinent Nondiscrimination Acts and Authorities, as they may be amended from time to time, which are herein incorporated by reference and made a part of this contract.
2. **Nondiscrimination:** The Operator, with regard to the work performed by it during the contract, will not discriminate on the grounds of race, color, national origin), creed, sex, age, or disability in the selection and retention of subcontractors, including procurements of materials and leases of equipment. The Operator will not participate directly or indirectly in the discrimination prohibited by the Nondiscrimination Acts and Authorities, including employment practices when the contract covers any activity, project, or program set forth in Appendix B of 49 CFR Part 21 including amendments thereto.
3. **Solicitations for Subcontracts, including Procurements of Materials and Equipment:** In all solicitations, either by competitive bidding or negotiation made by the Operator for work to be performed under a subcontract, including procurements of materials, or leases of equipment, each potential subcontractor or supplier will be notified by the Operator of the contractor’s obligations under this contract and the Nondiscrimination Acts and Authorities on the grounds of race, color, or national origin.
4. **Information and Reports:** The Operator will provide all information and reports required by the Acts, the Regulations, and directives issued pursuant thereto and will permit access to its books, records, accounts, other sources of information, and its facilities as may be determined by the Sponsor or the Federal Aviation

Administration to be pertinent to ascertain compliance with such Nondiscrimination Acts and Authorities and instructions. Where any information required of a contractor is in the exclusive possession of another who fails or refuses to furnish the information, the Operator will so certify to the Sponsor or the Federal Aviation Administration, as appropriate, and will set forth what efforts it has made to obtain the information.

5. **Sanctions for Noncompliance:** In the event of a Operator's noncompliance with the non-discrimination provisions of this contract, the Sponsor will impose such contract sanctions as it or the Federal Aviation Administration may determine to be appropriate, including, but not limited to:
 - a. Withholding payments to the Operator under the contract until the Operator complies; and/or
 - b. Cancelling, terminating, or suspending a contract, in whole or in part.
6. **Incorporation of Provisions:** The Operator will include the provisions of paragraphs one through six in every subcontract, including procurements of materials and leases of equipment, unless exempt by the Acts, the Regulations, and directives issued pursuant thereto. The Operator will take action with respect to any subcontract or procurement as the Sponsor or the Federal Aviation Administration may direct as a means of enforcing such provisions including sanctions for noncompliance. Provided, that if the Operator becomes involved in, or is threatened with litigation by a subcontractor, or supplier because of such direction, the Operator may request the Sponsor to enter into any litigation to protect the interests of the Sponsor. In addition, the Operator may request the United States to enter into the litigation to protect the interests of the United States.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
11/10/2015

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Insurance Agency 123 Main St Anywhere, USA 00000	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS:	FAX (A/C, No):
	INSURER(S) AFFORDING COVERAGE	
INSURED YOUR NAME D/B/A 123 MAIN ST ANYWHERE, USA 00000	INSURER A:	
	INSURER B: INSURANCE COMPANY	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		X	xxxxxxxx	mm/dd/yy	mm/dd/yy	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICE/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below						<input type="checkbox"/> Y <input type="checkbox"/> N <input type="checkbox"/> N/A WC STATU-TORY LIMITS OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
2016 CADIXTS V.I.N **LICENSE #**

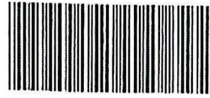
"CERTIFICATE HOLDER IS ALSO AND ADDITIONAL INSURED"
 OR
 "MASSPORT IS AN ADDITIONAL INSURED"

CERTIFICATE HOLDER Massachusetts Port Authority One Harborside Drive, Suite 200S East Boston, MA 02128	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
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Customer Account Report

EZDriveMA Customer Service Center
27 Midstate Dr
Auburn, MA 01501

1-877-627-7745
1-508-786-5222 (Fax)



www.EZDriveMA.com

Account Information

Account Number	:	[REDACTED]	Tags on Account	:	1
Account Type	:	Commercial E-ZPass Pre-Paid	Pending Tag Requests	:	0
Account Status	:	Low Balance	Non-Toll Enabled	:	No
Customer Since	:	[REDACTED]	Prepaid Balance	:	[REDACTED]
SMS Enabled?	:	No	Postpaid Balance	:	\$0.00
Statement Option	:	Email Monthly	Pay by Plate Balance	:	\$0.00

PLEASE VERIFY YOUR
ACCOUNT
INFORMATION
FOR ACCURACY AND
UPDATE IT AS
NECESSARY

Contact Information

Contact Type : Billing
Contact Name : [REDACTED]
Business Name : [REDACTED]
Street Address : [REDACTED]
City State Zip : [REDACTED]
E-mail Alerts : Yes
E-mail : [REDACTED]
Cell : [REDACTED]
Home : [REDACTED]
Work : [REDACTED]

Replenishment Information

Low Balance Threshold : \$140.00
Auto Replenishment Enabled : Yes
Minimum Replenishment Amount : \$620.00

Type of Payment	Account Number	Bank Number	Expiration Date
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Transponder Information

Issuing Agency	Transponder Number	Style	Status	Class
MassDOT	[REDACTED]	Interior	Active	[REDACTED]

Vehicle Information

State	License Plate	Plate Type	Make	Year	Start Date	End Date
MA	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]