

Declaration Of Inspection

MASSPORT Marine Facilities: (Check appropriate facility.)

- ___ Fish Pier, 220 Northern Avenue
- ___ Berths 1 or 2, 88 Black Falcon Avenue
- ___ Berths 6 to 9, Black Falcon Cruise Terminal, One Black Falcon Avenue
- ___ Berths 11 or 12, Conley Terminal, E 1St & Farragut Road

Vessel Name: _____ Vehicle Number: _____

Date of Transfer: _____ Time: Start _____ Finish _____

Product(s) being transferred: _____ Approximate Volume in Gallons _____

- 1) _____
- 2) _____

Transfer operations may not be conducted until Vessel and Shore Persons-In-Charge (PIC) have determined by inspection that the requirements below have been met. The person with responsibility for each item should initial that item. Some items require both persons to initial.

	Vessel	Shore
1. Moorings are adequate for all expected conditions.	_____	_____
2. Hoses have adequate operating envelopes for the given conditions.	_____	_____
3. Hoses are adequately supported to prevent kinking, other hose damage and strain on the couplings.	_____	_____
4. Transfer systems are properly aligned and all connections are leak free.	_____	_____
5. Each part of the transfer system not being used is securely blanked or shut off.	_____	_____
6. Hoses not being used are blanked off.	_____	_____
7. Each overboard discharge and sea suction valve connected to the transfer system is sealed or lashed in the closed position except when used to receive/discharge ballast.	_____	_____ (Vessel Only)
8. Hoses have no loose covers, kinks, bulges, soft spots, or other defects which would permit oil to leak through the hose material and no gouges, or cuts, that penetrate the first layer of hose reinforcement.	_____	_____
9. Connections have suitable gaskets and bolting or couplings or nozzles.	_____	_____
10. Adequate oil spill response equipment is available and deployable.	_____	_____
11. Each drain and scupper is effectively closed by a mechanical means.	_____	_____
12. Vessel/shore communications systems are in place with procedures established and understood.	_____	_____
13. Emergency shutdown systems are in position and operable.	_____	_____
14. There is a Vessel and Shore PIC immediately available at the site of the oil transfer.	_____	_____
15. The Vessel and Shore PIC are capable of reading, speaking and understanding English well enough to allow a safe transfer.	_____	_____
16. The Vessel and Shore PICs have held a conference to ensure mutual understanding of:		
a. Identity of the product to be transferred, sequenced of transfer, and transfer rate(s).	_____	_____
b. Name, title and location of each person participating in the transfer operations.	_____	_____
c. Details on transfer/receiving systems, critical stages during transfer and shutdown procedures.	_____	_____
d. Emergency procedures, oil spill response and reporting procedures.	_____	_____
e. Watch and shift arrangements.	_____	_____
17. Adequate lighting, including Vessel and Shore manifolds areas, is provided.	_____	_____
18. Discharge containment, as applicable, in place and periodically drained to provide the required capacity.	_____	_____
19. Vessel DOI requirements (46 CFR 35.35-20 and 46 CFR 35.35-30) have been met including, but not limited to, display of warning signs, ongoing work authorization, proper connections & seacargo/sea valve settings, restrictions on open flames on deck, boiler/galley fire safety, designation of safe smoking areas, and operations of inert gas systems and marine vapor recovery facilities (if appropriate).	_____	_____

I certify that I have read, understand and agree with the foregoing, as initialed and agree to begin transfer operations.

Signature /Title Vessel Person-In-Charge	Time	Date	Signature/Title Shore Person-In- Charge	Time	Date
_____	_____	_____	_____	_____	_____

Printed Name: _____ Printed Name: _____

Upon completion of transfer operations, Licensee shall fax this initialed & signed DOI to (617) 946-4496 or mail to: Massachusetts Port Authority, Attn: Manager Maritime Regulatory Affairs, One Harborside Drive, Suite 200S, East Boston, MA 02128-2909.

In lieu of this DOI, Licensee may use and submit its own standard DOI form to the Authority, as provided herein.

Licensee must IMMEDIATELY report spills to: USCG Boston (617)-223-5750, MASSPORT Police (617)-330-1565, Boston Fire Department 911, DEP's Emergency Response Branch (888) 304-1133, USCG National Response Center (800) 424-8802