



CLIMATE ACTION NET ZERO PROGRAM IMPLEMENTATION AND PROGRAM MANAGEMENT OFFICE (PMO)

ADDENDA NO. 1

July 7, 2022

The attention of consultants submitting proposals for the RFQ is called to the following Addenda to the subject RFQ. The items set forth herein, whether of omission, addition, substitution, or clarifications are all to be included in and form a part of the proposal submitted.

Item 1: RFQ, Page 7

Delete:

Submission Requirements

Complete Statement of Qualifications must be submitted on Bid Express by 12:00 Noon, Boston local time, on Thursday, July 21, 2022. Email or hard-copy submissions will not be accepted.

Replace with:

Submission Requirements

This submission, including the litigation and legal proceedings history in a separate sealed envelope as required shall be addressed to Joel Barrera, Director of Strategic & Business Planning, care of Susan Brace and received no later than **12:00 Noon on JULY 21, 2022** at the Massachusetts Port Authority, Logan Office Center, One Harborside Drive, Suite 209S, Logan International Airport, East Boston, MA 02128-2909. **Provide 10 bound copies (no acetate covers) and 1 CD per submission with the litigation and legal proceedings history in a separate sealed envelope.**

Item 2: RFQ, Exhibit A – 3, Item 1

Delete:

Massport is committed to helping address the disparity in the participation of people of color and women in the provision of goods and services. If your firm is a certified minority-owned business enterprise (MBE) and/or women-owned business enterprise (WBE), please indicate your certification in the mandatory Bid Express questionnaire for this RFQ. If not, please describe with specificity how your firm plans to incorporate MBEs and/or WBEs in the provision of services and/or goods for this contract.

Replace with:

“Massport is committed to helping address the disparity in the participation of people of color and women in the provision of goods and services. If your firm is a certified minority-owned business enterprise (MBE) and/or women-owned business enterprise (WBE), please indicate your certification in the response to this RFQ. If not,

please describe with specificity how your firm plans to incorporate MBEs and/or WBEs in the provision of services and/or goods for this contract.”

Item 3: Section entitled “Detailed Cost Breakdown” in Exhibit E

Delete: “The Consultant shall attach a detailed cost breakdown in the form of a level of effort matrix which clearly identifies tasks, personnel, man-hours, and rates. Reimbursable expenses shall be described within the level of effort matrix. Furthermore, the level of effort matrix shall include a breakdown of costs for each and every subconsultant or vendor. Consultant shall not attach subconsultant or vendor agreements to the Work Order.”

Replace with:

“The Consultant shall attach a detailed fee breakdown in the form of a level of effort matrix which clearly identifies tasks, personnel, person-hours, and rates. Reimbursable expenses shall be described within the level of effort matrix. Furthermore, the level of effort matrix shall include a breakdown of fees for each and every subconsultant or vendor. Consultant shall not attach subconsultant or vendor agreements to the Work Order.”

End of Addenda No. 1
