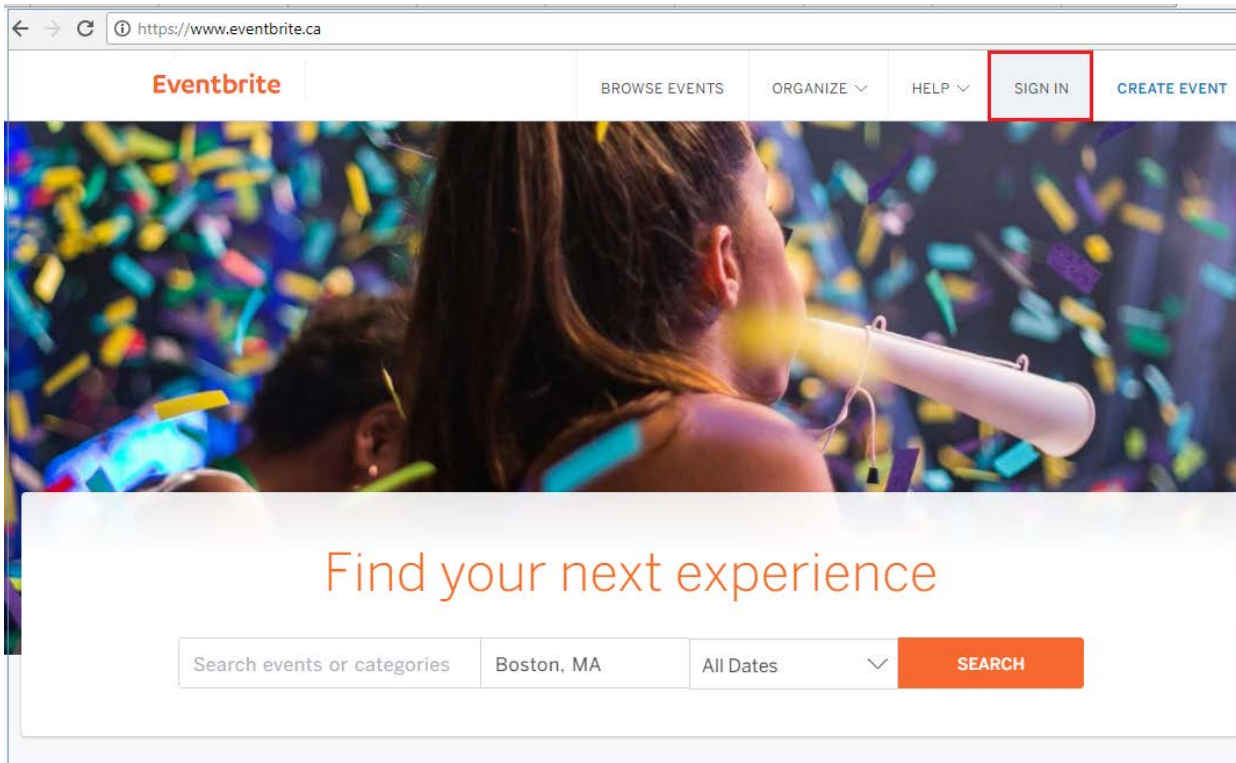
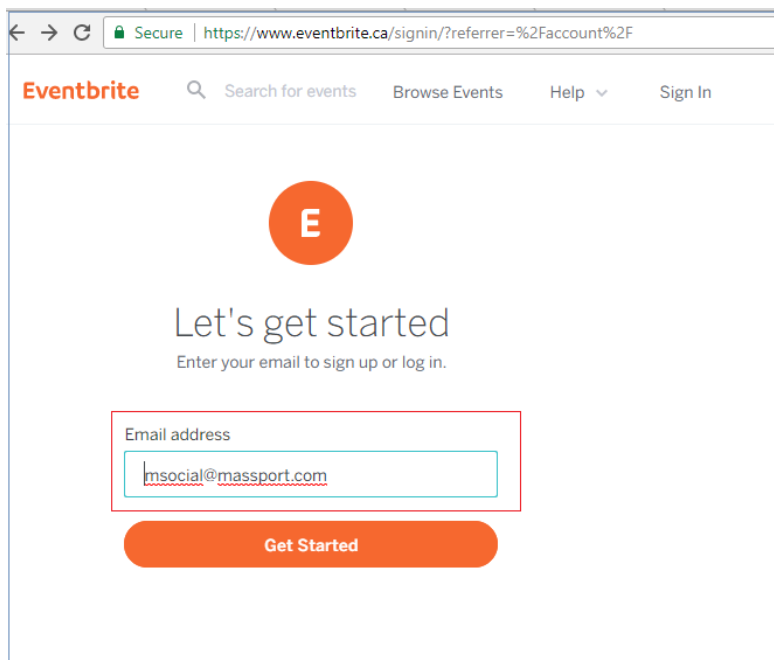


## Creating an Eventbrite Account

1. Go to Eventbrite Website. URL: <http://www.eventbrite.com>
2. Click “Sign In” in upper right corner of the webpage.



3. Enter in your email address (example@massport.com) in the field and click “Get Started” button.



4. Fill out the fields for First Name, Last Name. Create a password. Click “Sign Up” button.

Eventbrite Search for events Browse Events Help Sign In

Welcome  
Create an account.

Email address  
msocial@massport.com

First Name Last Name  
Katie Painter

Password  
.....

Your password is strong

By signing up, I agree to Eventbrite's [terms of service](#), [privacy policy](#), and [community guidelines](#) and consent to receiving marketing communications from Eventbrite.

Sign Up

5. Upon submission, you will see a new screen appear with your Account Information. You've successfully created an Eventbrite account.

The screenshot shows the Eventbrite Account Settings page. The browser address bar displays [https://www.eventbrite.ca/account/?internal\\_ref=signup](https://www.eventbrite.ca/account/?internal_ref=signup). The top navigation bar includes the Eventbrite logo, a search bar, and links for BROWSE EVENTS, HELP, KATIE (user profile), and CREATE EVENT. The main heading is "Account Settings" with a sub-header "Eventbrite account since 2 Feb 2018". A left sidebar lists navigation options: Account (selected), Contact Info, Password, Credit/Debit Cards, Email Preferences, Social Settings, Affiliate Program, Close Account, Organizer, Package, Payout Methods, Payouts Summary, Charges & Credits, Invoices, Taxpayer Information, Unused Venues & Organizers, Extensions, Multi-User Access, Developer, App Management, and Webhooks. The main content area is titled "Account Information" and contains the following sections:

- Account email address:** msocial@massport.com with a CHANGE button.
- Profile Photo:** A dashed box with a person icon and the text "ADD A PROFILE IMAGE" and "Drag and drop or choose a file to upload".
- Contact Information:** A form with fields for PREFIX (dropdown with "--"), FIRST NAME (Katie), LAST NAME (Painter), SUFFIX, HOME PHONE, MOBILE PHONE, JOB TITLE, and COMPANY / ORGANIZATION.

6. To begin registering badge holders for training classes, go to Airport Operation's training class page. URL: <http://loganairport.eventbrite.com>

You will see upcoming classes to register badge holders for training.



# Massport Airport Operations

Massport Airport Operations is required by the FAA to designate categories of licenses and ensure proper training for individuals who operate on the airfield.  
All Class 3, 2 and 1T license holders must undergo classroom training.

LIVE EVENTS 59   PAST EVENTS 1176



TUE, 6 MAR 9:00 AM

## Class 2/3 Initial Movement Area Orientation Class | Tuesdays

Operations Conference Room, Door C101 Logan International Airport, Bo...

FREE

#Business #Class



THU, 8 MAR 11:30 PM

## Class 3 License Recurrent Movement Area Certification Class | Thursdays

Operations Conference Room, Door C101 Logan International Airport, Bo...

FREE

#Business #Class

