

**Massachusetts Port Authority
Employees' Retirement System
Board Meeting Minutes
January 26, 2017**

A meeting of the Massachusetts Port Authority Employees' Retirement Board was held at the offices of the Massachusetts Port Authority Employees' Retirement System, One Harborside Drive, East Boston, MA 02128-2909, on Thursday, January 26, 2017. The following members of the Board were present:

James S. Hoyte, Chairman
Michael A. Grieco, Vice Chairman
Philip H. Mallett, Board Member (via teleconference)
John P. Prankevicius, Treasurer-Custodian
Betsy Taylor, Board Member

Also present were:

Irene Moran, Director of Retirement
Laura Barbosa, Retirement Member Services Specialist
Nancy Bournival, MPAERS Controller
Lynn Fullerton, Retirement Board Coordinator
Richard Heidlage, Massport Senior Legal Counsel, Retirement
John Affuso, Massport Senior Legal Counsel, Transactions

1. **Open Meeting**

Chairman Hoyte opened the meeting at 9:08 a.m.

Chairman Hoyte informed the Board that Member Mallett requested permission to participate in the January 26, 2017 meeting remotely because he would be unable to be physically present due to his geographical location. Chairman Hoyte confirmed that Member Mallett's remote participation was authorized in accordance with 940 CMR 29.10, the remote participation section of the Attorney General's Open Meeting Law regulations.

2. **Roll Call**

Ms. Moran read a roll call:

Member Hoyte "Here".
Member Grieco "Here".
Member Mallett "Here".
Member Prankevicius "Here".
Member Taylor "Here".

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3. Public Comments

There were no public remarks.

4. Swearing in of Elected Board Members

Chairman Hoyte congratulated Members Mallett and Taylor on their reelection to the Board. Members Taylor and Mallett each read their Oath of Office. Chairman Hoyte proceeded to swear in Members Mallett and Taylor as the Elected Board Members of the Massachusetts Port Authority Employees' Retirement System Board for the term beginning on January 11, 2017 and ending on January 10, 2020.

5. Attendance at Educational Conferences

Upon a motion duly made and seconded, it was:

VOTED: To authorize Board and Staff to attend the 2017 NCPERS Conference, the 2017 Wilshire Client Conference, the 2017 GFOA Conference, 2017 MACRS Spring Conference and the 2017 Directors/Administrators Conference and to approve all education and business related expenses as outlined in the Travel Authorization Voucher forms attached.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Pranckevicius "Yes".
Member Taylor "Yes".

6. Ratification and Approval of Minutes of the Board Meeting held on December 20, 2016

Upon a motion duly made and seconded, it was:

VOTED: To ratify and approve the Minutes of the Board Meeting held on December 20, 2016.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Pranckevicius "Yes".
Member Taylor "Yes".

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7. Ratification and Approval of Investments for the Month of December 2016

The schedule of investments, buys and sells, for the month of December 2016 was presented to the Board for ratification.

Upon a motion duly made and seconded, it was:

VOTED: To ratify the investments as previously authorized by the Board, for the month of December 2016 as shown on the schedule submitted by People's United Bank, schedule attached.

Ms. Moran read a roll call:

- Member Hoyte "Yes".
- Member Grieco "Yes".
- Member Mallett "Yes".
- Member Pranckevicius "Yes".
- Member Taylor "Yes".

8. Approval of January Vouchers listed below:

The Director presented January vouchers with attachments for approval, please see attached warrant report for detail.

Funds Wired to Bank of America on 01/30/17	\$2,500,005.92	Retiree Payroll
Funds Wired to Massport Payroll Account on 01/30/17	\$ 54,157.72	
Funds Wired to People's United Checking on 01/30/17	\$ 543,982.94	
Funds Wired to Bank of America Checking on 01/30/17	\$ 21,802.63	Lease

Total	\$3,119,949.21	

Following a review of the vouchers on the attached warrant report and upon a motion duly made and seconded, it was:

VOTED: That January Vouchers are hereby approved in the total amount of \$3,119,949.21.

RESOLVED FURTHER: That the Treasurer-Custodian is hereby authorized to make payment upon the aforesaid vouchers.

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Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

9. **Vote to Approve Pending Retirements**

• **Superannuation Retirement – Mark J. Desmond**

The Director of Retirement presented the Superannuation Retirement Application of Mark J. Desmond, Supervisor, Accounts Payable, Group 1, in the Accounting unit of the Administration and Finance department at the Logan Office Center.

Upon a motion duly made and seconded, it was:

VOTED:

WHEREAS, Mark J. Desmond, Supervisor, Accounts Payable, Group 1, in the Accounting unit of the Administration and Finance department at the Logan Office Center, currently age 55 years with 30 years, 9 months of creditable service, has applied for Superannuation Retirement, Option A, under the provisions of M.G.L. Chapter 32.

WHEREAS, Mark J. Desmond has been found upon investigation by the Director of Retirement to qualify for such retirement, effective on February 1, 2017.

NOW, THEREFORE, To approve the application for Superannuation Retirement, Option A, under the provisions of M.G.L. Chapter 32, of Mark J. Desmond, Supervisor, Accounts Payable, Group 1, in the Accounting unit of the Administration and Finance department at the Logan Office Center, currently age 55 years with 30 years, 9 months of creditable service effective on February 1, 2017 subject to certification to be issued by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration Commission.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

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- **Superannuation Retirement – Kathryn E. Glowik**

The Director of Retirement presented the Superannuation Retirement Application of Kathryn E. Glowik, Materials and Services Acquisition Manager, Group 1, in the Purchasing unit of the Administration and Finance department at the Logan Office Center.

Upon a motion duly made and seconded, it was:

VOTED:

WHEREAS, Kathryn E. Glowik, Materials and Services Acquisition Manager, Group 1, in the Purchasing unit of the Administration and Finance department at the Logan Office Center, currently age 57 years with 30 years, 1 month of creditable service, has applied for Superannuation Retirement, Option C, under the provisions of M.G.L. Chapter 32.

WHEREAS, Kathryn E. Glowik has been found upon investigation by the Director of Retirement to qualify for such retirement, effective on February 1, 2017.

NOW, THEREFORE, To approve the application for Superannuation Retirement, Option C, under the provisions of M.G.L. Chapter 32, of Kathryn E. Glowik, Materials and Services Acquisition Manager, Group 1, in the Purchasing unit of the Administration and Finance department at the Logan Office Center, currently age 57 years with 30 years, 1 month of creditable service effective on February 1, 2017 subject to certification to be issued by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration Commission.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Pranckevicius "Yes".
Member Taylor "Yes".

- **Superannuation Retirement – William D. Hennigar**

The Director of Retirement presented the Superannuation Retirement Application of William D. Hennigar, former Property Administrator, East Boston Piers, Group 1, in the East Boston Piers unit of the Maritime department at the Fish Pier.

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Upon a motion duly made and seconded, it was:

VOTED:

WHEREAS, William D. Hennigar, former Property Administrator, East Boston Piers, Group 1, in the East Boston Piers unit of the Maritime department at the Fish Pier, currently age 55 years with 10 years, 2 months of creditable service, has applied for Superannuation Retirement, Option A, under the provisions of M.G.L. Chapter 32.

WHEREAS, William D. Hennigar has been found upon investigation by the Director of Retirement to qualify for such retirement, effective on February 1, 2017.

NOW, THEREFORE, To approve the application for Superannuation Retirement, Option A, under the provisions of M.G.L. Chapter 32, of William D. Hennigar, former Property Administrator, East Boston Piers, Group 1, in the East Boston Piers unit of the Maritime department at the Fish Pier, currently age 55 years with 10 years, 2 months of creditable service effective on February 1, 2017 subject to certification to be issued by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration Commission.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

- **Superannuation Retirement – Debra A. Horne-Bramble**

The Director of Retirement presented the Superannuation Retirement Application of Debra A. Horne-Bramble, Administrative Assistant, Group 1, in the Business Development unit of the Maritime department at the Fish Pier.

Upon a motion duly made and seconded, it was:

VOTED:

WHEREAS, Debra A. Horne-Bramble, Administrative Assistant, Group 1, in the Business Development unit of the Maritime department at the Fish Pier, currently age 60 years with 28 years, 4 months of creditable service, has applied for Superannuation Retirement, Option C, under the provisions of M.G.L. Chapter 32.

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WHEREAS, Debra A. Horne-Bramble has been found upon investigation by the Director of Retirement to qualify for such retirement, effective on February 1, 2017.

NOW, THEREFORE, To approve the application for Superannuation Retirement, Option C, under the provisions of M.G.L. Chapter 32, of Debra A. Horne-Bramble, Administrative Assistant, Group 1, in the Business Development unit of the Maritime department at the Fish Pier, currently age 60 years with 28 years, 4 months of creditable service effective on February 1, 2017 subject to certification to be issued by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration Commission.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

- **Superannuation Retirement – Eugene J. Norberto**

The Director of Retirement presented the Superannuation Retirement Application of Eugene J. Norberto, former HVAC Mechanic, Group 1, in the Building Maintenance unit of the Aviation department at Logan Airport.

Upon a motion duly made and seconded, it was:

VOTED:

WHEREAS, Eugene J. Norberto, former HVAC Mechanic, Group 1, in the Building Maintenance unit of the Aviation department at Logan Airport, currently age 57 years with 10 years, 8 months of creditable service, has applied for Superannuation Retirement, Option A, under the provisions of M.G.L. Chapter 32.

WHEREAS, Eugene J. Norberto has been found upon investigation by the Director of Retirement to qualify for such retirement, effective on February 1, 2017.

NOW, THEREFORE, To approve the application for Superannuation Retirement, Option A, under the provisions of M.G.L. Chapter 32, of Eugene J. Norberto, former HVAC Mechanic, Group 1, in the Building Maintenance unit of the Aviation department at Logan Airport, currently age 57 years with 10 years, 8 months of creditable service effective on February 1, 2017 subject to certification to be issued by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration Commission.

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Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

- **Superannuation Retirement – Wayne M. Vitale**

The Director of Retirement presented the Superannuation Retirement Application of Wayne M. Vitale, former Manager, Accounts Payable, Group 1, in the Accounting unit of the Administration and Finance Department at the Logan Office Center.

Upon a motion duly made and seconded, it was:

VOTED:

WHEREAS, Wayne M. Vitale, former Manager, Accounts Payable, Group 1, in the Accounting unit of the Administration and Finance department at the Logan Office Center, currently age 63 years with 22 years, 10 months of creditable service, has applied for Superannuation Retirement, Option C, under the provisions of M.G.L. Chapter 32.

WHEREAS, Wayne M. Vitale has been found upon investigation by the Director of Retirement to qualify for such retirement, effective on December 17, 2016.

NOW, THEREFORE, To approve the application for Superannuation Retirement, Option C, under the provisions of M.G.L. Chapter 32, of Wayne M. Vitale, former Manager, Accounts Payable, Group 1, in the Accounting unit of the Administration and Finance department at the Logan Office Center, currently age 63 years with 22 years, 10 months of creditable service effective on December 17, 2016 subject to certification to be issued by the Commonwealth of Massachusetts Division of Public Employee Retirement Administration Commission.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

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10. Updated Public Records Law

Ms. Moran recalled previous discussion with regard to the new Public Records Law. She reported certain changes including the appointment of a Records Access Officer to respond to and coordinate public records requests. Ms. Moran reminded the board that she currently assumes this role. She further indicated the new law states that the Board should be posting records such as Minutes and investment performance reports to the website. Brief discussion ensued relative to the types of records that should be made available on the Board's website and the Board agreed to have additional discussion regarding this matter at a later date.

Upon a motion duly made and seconded, it was:

VOTED: To appoint the Director of Retirement "Records Access Officer" as defined by Chapter 121 of the Acts of 2016.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Grieco "Yes".
Member Mallett "Yes".
Member Pranckevicius "Yes".
Member Taylor "Yes".

11. Director's Report

Election Results:

<u>Candidate</u>	<u>Total Votes</u>
Betsy Taylor	684
Philip Mallett	516
Michael O'Brien	336
Arthur Pelton	313

PERAC Memo #1 – Updated Public Records Law (Chapter 121 of the Acts of 2016)

Ms. Moran noted that a copy of this memo was included in packets.

PERAC Memo #3 – 2017 Limits under Chapter 46 of the Acts of 2002

Ms. Moran reported that the compensation limit for 2017 is set at \$270,000 for certain members hired before January 1, 2011.

PERAC Memo #4 – 2016 Limits under Section 23 of Chapter 131 of the Acts of 2010

Ms. Moran reported that the compensation limit for 2017 is set at \$172,800 for new members hired on or after January 1, 2011 and noted that currently seven active members hit this limit annually, and there are potentially three others whose compensation may also exceed the limit in 2017.

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PERAC Memo #5 – COLA Notice

Ms. Moran noted that a copy of this memo was included in packets.

PERAC Memo #6 – Mandatory Retirement Board Member Training – 1st Quarter 2017

Ms. Moran noted that a copy of this memo was included in packets.

MPAERS Tax Counsel

Ms. Moran reported that the contract with tax counsel, Ice Miller, has expired. Ms. Moran recalled that the Board retained Ice Miller when the Replacement Plan was being crafted and while the System was going through the qualification process. She briefed the Board on discussions with both Dick Heidlage and Katie McDonald, Massport's Chief Legal Counsel, regarding the necessity of outside tax counsel. Ms. Moran noted they agreed that due to the infrequent nature of tax issues relating to the MPAERS or Replacement Plan, the Authority's tax counsel could be utilized going forward. There was a brief discussion on what tax potential matters may occur going forward.

Witkowski decision

Ms. Moran recalled that Mr. Witkowski had filed an appeal with the appeals court as well as an application for a direct appellate review with the Supreme Judicial Court and that that the Supreme Judicial Court had denied Mr. Witkowski's application. Ms. Moran reported that the appeals court has upheld the MPAERS' decision and Mr. Witkowski's case is now concluded.

12. **New Business**

There was no new business

13. **Adjournment**

Upon a motion duly made and seconded, it was:

VOTED: To adjourn the meeting at 9:47 a.m.

Ms. Moran read a roll call:

Member Hoyte "Yes".
Member Mallett "Yes".
Member Prankevicius "Yes".
Member Taylor "Yes".

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14. **Documents and Exhibits**

Agenda – January 26, 2017

Cash Disbursements 01/01/2017 – 01/31/2017 and Warrant Number 01/2017 AP

Travel Authorization Voucher – NCPERS Conference

Travel Authorization Voucher – Wilshire Client Conference

Travel Authorization Voucher – GFOA Conference

Travel Authorization Voucher – MACRS Spring Conference

Travel Authorization Voucher – Directors/Administrators Conference

Minutes – December 20, 2016

Wilshire Associates – Monthly Performance Summary, December 31, 2016

Wilshire Associates – Aberdeen EAFE Plus Monthly Monitor, December 2016

MPAERS Fund Composite – December 2016

Retiree and Survivor Payroll Reconciliation – January 2017

State Street Bank Replacement Plan Checking Account Reconciliation – December 2016

State Street Bank Checking Account Reconciliation – December 2016

People's United Bank Replacement Plan Checking Account Reconciliation – December 2016

People's United Bank Checking Account Reconciliation – December 2016

Bank of America Checking Account Reconciliation – December 2016

Trial Balance – November 2016

PERAC Memorandum #1/2017 – Updated Public Records Law (Chapter 121 of the Acts of 2016)

PERAC Memorandum #3/2017 – 2017 Limits under Chapter 46 of the Acts of 2002

PERAC Memorandum #4/2017 – 2017 Limits under Section 23 of Chapter 131 of the Acts of 2010

PERAC Memorandum #5/2017 – COLA Notice

PERAC Memorandum #6/2017 – Mandatory Retirement Board Member Training – 1st Quarter 2017

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James S. Hoyte
Chairman

Michael A. Grieco
Vice Chairman

Philip H. Mallett
Board Member

John P. Prankevicius
Treasurer-Custodian

Betsy Taylor
Board Member

Irene Moran
Director of Retirement