MASSACHUSETTS PORT AUTHORITY
CAPITAL PROGRAMS AND ENVIRONMENTAL AFFAIRS DEPARTMENT
SUITE 209S – LOGAN OFFICE CENTER SUITE 209S
ONE HARBORSIDE DRIVE
EAST BOSTON MA 02128-2909

REQUEST FOR QUALIFICATIONS

MASSPORT PROJECT L1549

5,000 PARKING SPACES AT LOGAN AIRPORT

SUPPLEMENTAL INFORMATION PACKAGE

MPA CONTRACT NO. L1549

JULY, 2017
LEGAL NOTICE
REQUEST FOR QUALIFICATIONS

The MASSACHUSETTS PORT AUTHORITY (Authority) is soliciting consulting services for MPA CONTRACT NO. L1549 5,000 PARKING SPACES AT LOGAN AIRPORT. The Authority is seeking a qualified multidiscipline consulting firm or team, with proven experience to provide professional services including planning, design, and construction related services, including resident inspection relative to the design of 5,000 Parking Spaces at Logan Airport. The Consultant must be able to work closely with the Authority and other interested parties in order to provide such services in a timely and effective manner.

The consultant shall demonstrate experience in several disciplines including but not limited to Environmental Permitting, Architectural, Civil, Structural, Mechanical, Electrical, Plumbing, Fire Protection, Geotechnical, Vertical Transportation, Landscape Architecture, Code Compliance, Cost Estimating, Construction Phasing, and Parking systems and Operations and Sustainable Design.

The contract will be work order based, and Consultant’s fee for each work order shall be negotiated. The project budget is anticipated to be $250,000,000 for two garages.

A Supplemental Information Package will be available, on 7/19/17 on the Capital Bid Opportunities webpage of Massport [http://www.massport.com/doing-business/_layouts/CapitalPrograms/default.aspx](http://www.massport.com/doing-business/_layouts/CapitalPrograms/default.aspx) as an attachment to the original Legal Notice, and on COMMBUYS ([www.commbuys.com](http://www.commbuys.com)) in the listings for this project. If you have problems finding it, please contact Susan Brace at Capital Programs SBrace@massport.com The Supplemental Information Package will provide detailed information about Scope Of Work, Selection Criteria and Submission Requirements.

In recognition of the unique nature of the project and the services required to support it, the Authority has scheduled a Consultant Briefing to be held at 2:00pm on August 1, 2017 at the Capital Programs Department, Suite 209S, Logan Office Center, One Harborside Drive, East Boston, Massachusetts 02128. At this session, an overview of the project will be provided, the services requested by the Authority will be described, and questions will be answered.

By responding to this solicitation, consultants agree to accept the terms and conditions of Massport’s standard work order agreement, a copy of the Authority’s standard agreement can be found on the Authority’s web page at [www.massport.com](http://www.massport.com). The Consultant shall specify in its cover letter that it has the ability to obtain requisite insurance coverage.

This submission, including the litigation and legal proceedings history in a separate sealed envelope as required shall be addressed to Houssam H. Sleiman, PE, CCM, Director of Capital Programs and Environmental Affairs and received no later than 12:00 Noon on September 14, 2017 at the Massachusetts Port Authority, Logan Office Center, One Harborside Drive, Suite 209S, Logan International Airport, East Boston, MA 02128-2909. Any submission which is not received in a timely manner shall be rejected by the Authority as non-responsive. Any information provided to the Authority in any Proposal or other written or oral communication between the Proposer and the Authority will not be, or deemed to have been, proprietary or confidential, although the Authority will use reasonable efforts not to disclose such information to persons who are not employees or consultants retained by the Authority except as may be required by M.G.L. c.66.

MASSACHUSETTS PORT AUTHORITY
THOMAS P. GLYNN
CEO AND EXECUTIVE DIRECTOR
**Scope of Work:**

The Authority is seeking qualified multidiscipline consulting firm or team, with proven experience to provide professional services including planning, design, and construction related services for the construction of 5,000 parking spaces at Logan Airport. The Consultant must be able to work closely with the Authority and other interested parties in order to provide such services in a timely and effective manner.

The consultant shall demonstrate experience in several disciplines including but not limited to Environmental Permitting, Architectural, Civil, Structural, Mechanical, Electrical, Plumbing, Fire Protection, Geotechnical, Vertical Transportation, Code Compliance, Cost Estimating, Construction Phasing, Parking systems and Operations and Sustainable Design.

The scope of the project includes the design and construction of 5,000 new parking spaces at Logan Airport distributed between the existing Terminal E surface parking lot and existing Economy Parking Structure. Massport is seeking a consultant team which can assist in recommending the optimal parking space allocation between these two existing locations. Based on the input from the consultant team, Massport may choose to pursue final design and construction phase services from the selected team for one or both garages.

Some initial site considerations for the Terminal E surface parking lot site include coordination with the existing utility tunnel below the site, how to protect and possibly connect to the existing elevated walkway to Terminal E, options to connect the original West Garage via elevated vehicle bridge, and considerations for a future people mover.

For the Economy Parking Structure site, some considerations include constructability for building over the existing garage, and the ability to accommodate a future people mover.

The scope of the project will also include preparation of an Environmental Impact Report for submission to the Commonwealth’s Executive Office of Energy and Environmental Affairs as well as coordination of the appropriate level of review required under the National Environmental Policy Act (NEPA).

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**Evaluation Criteria:**
The submission shall be evaluated on basis of:

1. Current level of experience and knowledge of the team for similar projects, particularly the Project Manager,
2. Geographic location and availability of the Project Manager, resident inspectors and other key personnel to be assigned to the project,
3. Experience and expertise of subconsultants,
5. Demonstrated experience in Lean Planning, Lean Construction and long-term experience working collaboratively with CMs selected early in the design phase.
6. Demonstrated ability to perform work with minimal disruption to airport operations,
7. Familiarity with MGL Ch. 149A, CM at Risk procurement with multiple bid packages and filed sub-bid trades
8. Cost management and scheduling capabilities,
9. M/WBE and affirmative action efforts, please indicate the proposed % of M/WBE participation
10. Current level of work with the Authority, and past performance for the Authority, if any,
11. Experience with sustainable design concepts and resiliency
12. Project understanding and technical approach to this project.

The selection shall involve a two-step process including the shortlisting of a minimum of three firms based on an evaluation of the Statements of Qualifications received in response to this solicitation, followed immediately by a final selection of the consultant by the Authority. The Authority reserves the right to interview the firms prior to final selection, if deemed appropriate.

**Submissions Requirements:**

Each submission shall include a Statement of Qualifications that provides detailed information in response to the evaluation criteria set forth below and include Architect/Engineer & Related Services questionnaires SF 330 ([www.gsa.gov/portal/forms/download/116486](http://www.gsa.gov/portal/forms/download/116486)) with the appropriate number of Part IIs. M/WBE Certification of the prime and subconsultants shall be current at the time of submittal and the Consultant shall provide a copy of the M/WBE certification letter from the Supplier Diversity Office, formerly known as State Office of Minority and Women Business Assistance (SOMWBA) within its submittal.

The Consultant shall also provide an (1) original and fourteen (14) copies of litigation and legal proceedings information, **signed under the pains and penalties of perjury**, in a separate sealed envelope entitled “Litigation and Legal Proceedings”. See [http://www.massport.com/business-with-massport/capital-improvements/resource-center](http://www.massport.com/business-with-massport/capital-improvements/resource-center) for more details on litigation and legal proceedings history submittal requirements.

In order to be eligible for selection, all aspects of Chapter 7C, Section 44 of the General Laws of the Commonwealth of Massachusetts shall be satisfied including the majority of the firm’s Board of Directors or ownership shall be registered in the Commonwealth of Massachusetts in accordance with the applicable provisions of the statute. Consultants shall furnish professional registration status of the firm’s board of directors or ownership. All individuals responsible for technical disciplines shall, upon commencement of the project, be registered Architects or Engineers, in that discipline, in the Commonwealth of Massachusetts.
The Authority may reject any application if any of the required information is not provided: Cover Letter, Insurance Requirements, Litigation and Legal proceedings, Registration of the Board of Director as defined in MGL Chapter 7C Section 44, and SF330 Part IIs for the Prime and every sub-consultant. The above-mentioned information shall be highlighted in the Cover Letter.

Submissions shall be printed on both sides of the sheet (8 1/2” x 11”), no acetate covers. An (1) original and Fourteen (14) copies of a bound document AND one PDF version on a disc each limited to:

1) An SF 330 including the appropriate number of Part IIs,
2) Resumes of key individuals only each limited to one (1) page under SF 330, Section E,
3) No more than ten (10) projects each limited to one (1) page under SF 330, Section F,
4) No more than 3 sheets (6 pages) of information contained under SF 330 Section H addressing the evaluation items (except for the litigation and legal proceedings history), and
5) No more than 2 sheets (4 pages) of other relevant material not including a 2 page (max.) cover letter, SDO certification letters, covers, dividers, and other required information.

By responding to this solicitation, consultants agree to accept the terms and conditions of Massport’s standard work order agreement, a copy of the Authority’s standard agreement can be found on the Authority’s web page at www.massport.com. The Consultant shall specify in its cover letter that it has the ability to obtain requisite insurance coverage.

This submission, including the litigation and legal proceedings history in a separate sealed envelope as required shall be addressed to Houssam H. Sleiman, PE, CCM, Director of Capital Programs and Environmental Affairs and received no later than 12:00 Noon on September 14, 2017 at the Massachusetts Port Authority, Logan Office Center, One Harborside Drive, Suite 209S, Logan International Airport, East Boston, MA 02128-2909. Any submission which is not received in a timely manner shall be rejected by the Authority as non-responsive. Any information provided to the Authority in any Proposal or other written or oral communication between the Proposer and the Authority will not be, or deemed to have been, proprietary or confidential, although the Authority will use reasonable efforts not to disclose such information to persons who are not employees or consultants retained by the Authority except as may be required by M.G.L. c.66.

The procurement process for these services will proceed according to the following anticipated schedule:
Times are Eastern Standard Time (US).

Questions may be sent via email to CPBidQuestions@massport.com subject to the deadline for receipt stated in the timetable above. In the subject lines of your email, please reference the MPA Project Name and Number. Questions and their responses will be posted on Capital Bid Opportunities webpage of Massport http://www.massport.com/doing-business/_layouts/CapitalPrograms/default.aspx as an attachment to the original Legal Notice and on COMMBUYS (www.commbuys.com) in the listings for this project.

MASSACHUSETTS PORT AUTHORITY
THOMAS P. GLYNN
CEO AND EXECUTIVE DIRECTOR
PROPOSED PARKING GARAGE LOCATIONS
TERMINAL E SURFACE LOT SITE
ECONOMY PARKING GARAGE SITE