



MPA CONTRACT NO. A457
MEP ENGINEERING SERVICES, ALL MASSPORT FACILITIES

ADDENDUM #1
&
RESPONSES TO QUESTIONS
MAY 2, 2024

The attention of consultants submitting proposals for the RFQ is called to the following Addenda & Responses to Questions to the subject RFQ. The items set forth herein, whether of omission, addition, substitution, or clarifications are all to be included in and form a part of the proposal submitted.

Addendum #1:

Please substitute:

“SUBMISSION REQUIREMENTS:

Each submission shall include a Statement of Qualifications that provides detailed information in response to the evaluation criteria set forth below and include Architect/Engineer & Related Services questionnaires SF 330 (www.gsa.gov/portal/forms/download/116486) with the appropriate number of Part IIs. M/WBE certification of the prime and sub-consultants shall be current at the time of submittal and the Consultant shall provide a copy of the M/WBE certification letter from the Supplier Diversity Office for M/WBE.”

With:

“SUBMISSION REQUIREMENTS:

Each submission shall include a Statement of Qualifications that provides detailed information in response to the evaluation criteria set forth below and include Architect/Engineer & Related Services questionnaires SF 330 (<https://www.gsa.gov/system/files/SF330-21.pdf>) with the appropriate number of Part IIs. M/WBE certification of the prime and sub-consultants shall be current at the time of submittal and the Consultant shall provide a copy of the M/WBE certification letter from the Supplier Diversity Office for M/WBE.”

Responses to Questions:

- 1. Regarding the subject RFP, we are seeking clarification on whether we can submit our qualifications as both a Prime consultant and a sub-consultant to another Prime firm.**

Yes, this is allowed.

- 2. Could you please confirm which SF330 forms are to be submitted? The link that was provided within the RFQ is not working.**

Refer to Addendum instructions.

- 3. [It was] noticed that our company is not listed on the Plan Holders List on the Bid Express site. [Our company] requested documents and attended the Consultant Briefing on 4/17 so not sure why [our company is] not on the list.**

Documents must be downloaded directly from Bid Express, in order for the company name to be automatically populated onto the Plan Holders List. Companies that are new to Bid Express will need to set up a vendor account with the proper settings to allow for uploading documents and to be able to receive communications regarding this RFQ.

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