

**MASSACHUSETTS PORT AUTHORITY**

**CERTIFICATE OF  
SUBSTANTIAL COMPLETION**

OWNER  
ARCHITECT  
CONTRACTOR  
FIELD

PROJECT:  
*(Name and Address)*

PROJECT NO.:

CONTRACT FOR:  
CONTRACT DATE:

TO OWNER:  
*(Name and Address)*

TO CONTRACTOR:  
*(Name and address)*

DATE OF ISSUANCE:  
PROJECT OR DESIGNATED PORTION SHALL INCLUDE:

The Work performed under this Contract has been reviewed and found, to the Architect's best knowledge, information and belief, to be substantially complete. Substantial Completion is the state in the progress of the Work when the Work or designated portion thereof is sufficiently complete in accordance with the Contract Documents, so the Owner can occupy or utilize the Work for its intended use. The date of Substantial Completion of the Project or portion thereof designated above is hereby established as which is also the date of commencement of applicable warranties required by the Contract Documents, except as stated below:

A list of items to be completed or corrected is attached hereto. The failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract Documents.

\_\_\_\_\_  
ARCHITECT BY DATE

The Contractor will complete or correct the Work on the list of items attached hereto within \_\_\_\_\_ days from the above date of Substantial Completion.

\_\_\_\_\_  
CONTRACTOR BY DATE

The Owner accepts the Work or designated portion thereof as substantially complete and will assume full possession thereof at \_\_\_\_\_ on \_\_\_\_\_.  
(time) (date)

\_\_\_\_\_  
OWNER BY DATE

The responsibilities of the Owner and Contractor for security, maintenance, heat, utilities, damage to the Work and insurance shall be as follows:  
*(Note - Owner's and Contractor's legal and insurance counsel should determine and review insurance requirements and coverage.)*