

**MASSACHUSETTS PORT AUTHORITY
DISADVANTAGED BUSINESS ENTERPRISE (DBE)
QUARTERLY EXPENDITURE REPORT**

MPA Contract No. and Name _____
 Name of General Contractor: _____
 Contract Amount: \$ _____
 Name of DBE: _____
 Date Work Began: _____ Estimated Date of Completion: _____

NOTE: A separate report must be submitted for each Disadvantaged Business Enterprise. Reports are to be submitted *no later than the corresponding dates listed below*, to the Compliance Department each calendar quarter for the duration of the project, regardless of whether payment has been made during the quarter. Reports can be faxed (copies received must be clear and legible) to John Pires, Construction Compliance Manager at 617-568-3199. Mr. Pires can be reached at 617-568-3196 or e-mail: jpires@massport.com.

DUE DATES FOR REPORT SUBMITTAL TO MASSPORT ARE AS FOLLOWS:

1st Quarter	(July 1 – September 30)	Report is due no later than October 15
2nd Quarter	(October 1 – December 31)	Report is due no later than January 15
3rd Quarter	(January 1 – March 31)	Report is due no later than April 15
4th Quarter	(April 1 – June 30)	Report is due no later than July 15

Quarter Reporting: Begin _____ End: _____ Final Report? Yes: No:

1. DBE Contract Amount: \$ _____

2. Amount paid to DBE this quarter: \$ _____

3. Total amount paid to DBE to date: \$ _____

4. Balance due DBE: \$ _____

5. Comments (including justifiable explanation for any shortfall, if "Final Report"): _____

Under the pains and penalties of perjury we hereby certify that the information supplied herein is correct and complete.

Prime Contractor:	Disadvantaged Business Enterprise:
Signed: _____	Signed: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Telephone No.: _____	Telephone No.: _____
E-Mail: _____	E-Mail: _____
Date: _____	Date: _____
Fax: _____	Fax: _____